



**Roe Lee Park
Primary School & Nursery**

Free to Flourish

Charging Policy

The purpose of this policy is to ensure clarity over those items which the school will provide free of charge and those items where there may be a charge.

School Meals

There is no charge for children who are entitled to free school meals or Infant Free School Meals. Children who are not entitled to free school meals will be charged a set amount decided by the Governing Body. From Sept 2016, the cost of school meals increased from £1.80 to £1.90 a day, £9.50 a week.

School Milk

Children in Nursery, Reception, Year 1 and Year 2 have access to school milk. This is provided free of charge until the term in which the child turns 5 years old. From Sept 2016 the cost of milk increased from £3.50 to £4.00 per term.

Extended Day – extended services to offer parents affordable, quality childcare.

- **Breakfast Club**

This is open to all children and runs from 8am to 8.55am

There are two sessions available to parents –

8.00am-8.55am - £2 a day per child

8.30am-8.55am – £1 a day per child

- **After School Club**

This is open to all children and runs 3.15pm-5.45pm

There are two sessions available to parents –

3.15pm-5.45pm - £8 a day per child

3.15pm-4.30pm - £4 a day per child

Enrichment Activities

Roe Lee Park prides itself on delivering a broad and balanced curriculum that is enriched through a wide variety of experiences. Many enrichment activities take place within school, some before and after school and some are residential.

All education during school hours is free, funded from the school budget. We do not charge parents for any activity undertaken as part of the National Curriculum.

School currently offers extra lunchtime tuition for guitar and keyboard. Although this tuition is not part of the normal school curriculum, to enable all children equal access, there is currently no charge to parents. The cost of this tuition is covered by Pupil Premium and the school budget.

The school aims to offer additional sports coaching after school. Where qualified coaches, who are not members of the school staff, run and organise these sessions, we will make a small charge for these sessions.

The school organises swimming lessons for some year groups in Key Stage 2. These take place in school time and are part of the National Curriculum. We make no charge of this activity.

The Headteacher on behalf of the Governors has the right to request that a parent contributes to the cost of damaged or lost school property as a result of the action(s) of the pupil concerned.

The Headteacher and staff, on behalf of the Governors, will, from time to time, write to parents to invite voluntary financial contributions to pay for:

Educational visits within school hours.

Ingredients and/or materials for items to be made at school in lessons and subsequently taken home.

Visiting speakers/performers/workshop leaders who have been engaged by the school to lead special activities.

The Governors will not treat differently, nor will they exclude from the curricular activity concerned, any pupil whose parents are unwilling or unable to contribute financially.

Where insufficient voluntary contributions are raised and the shortfall cannot be made up from School Fund, the Headteacher has the authorisation to cancel the trip/activities.

Any charges made in respect of individual pupils will not exceed the actual cost of providing the activity. It does not include an element of subsidy for any other pupils wishing to participate or for any staff member taking part.

Insurance costs for every visit made during school times will be met by the school.

Calculation of costing

Cost of coach £295 Cost of entrance fee - £175.50 Total cost- £470.50

No. of children in year group – 39

Price per pupil (total cost divided by no. of children) = £12.00

When the school organises a residential visit off the school site, parents will be asked to agree to pay for the board, lodging and travel element of the visit (the charge will not exceed the actual cost).

Refunds

In the event a trip/activity is cancelled due to lack of numbers or parental contributions, parents will receive a full refund of any monies paid.

If a child fails to attend a trip/activity for reasons beyond their parents control e.g. sickness, school will refund any monies paid.

If a child fails to attend a trip/activity for reasons within their parent's control; school reserves the right to keep any monies paid to continue to fund the event. Monies would only be refunded if that place was filled by another child.

In the event that parents are asked for a deposit, which is subsequently paid to a provider on a non-returnable basis, parents will be made fully aware that if their child fails to attend the trip/event; their deposit will not be refunded.

Remissions

Any parent who is experiencing difficulties with payments should seek advice from the Headteacher whereby arrangements can be made for payments by regular instalments. The Headteacher reserves the right to waive charges if he/she feels it may cause undue financial burden on any given family. If appropriate to the child, these charges can be covered by Pupil Premium (an addition to main school funding aimed at addressing the needs of disadvantaged children).

Policy reviewed by the Governor's Finance & Resource Committee: 20/03/2023.